

Australian/New Zealand Standard™

**Records management—Physical
storage**



AS/NZS 1015:2011

This Joint Australian/New Zealand Standard was prepared by Joint Technical Committee IT-021, Records and Document Management Systems. It was approved on behalf of the Council of Standards Australia on 25 August 2011 and on behalf of the Council of Standards New Zealand on 23 September 2011. This Standard was published on 7 October 2011.

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This Standard was issued in draft form for comment as DR AS/NZS 1015.

AS/NZS 1015:2011

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First published as AS/NZS 1015:2011.

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ISBN 978 0 7337 9937 2

PREFACE

This Standard was prepared by the Joint Standards Australia/Standards New Zealand Committee IT-021, Records and Document Management Systems.

This Standard is a voluntary code of practice. See Appendix A for the voluntary set of minimum compliance elements for the storage of non-current physical records.

The term 'informative' has been used in this Standard to define the application of the appendix to which it applies. An 'informative' appendix is only for information and guidance.

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