

AS 4390.3—1996

Australian Standard<sup>®</sup>

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**Records Management**

**Part 3: Strategies**

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This Australian Standard was prepared by Committee IT/21, Records Management. It was approved on behalf of the Council of Standards Australia on 21 December 1995 and published on 5 February 1996.

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Defence Science and Technology Organisation  
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## PREFACE

This Standard was prepared by the Standards Australia Committee IT/21 on Records Management Systems.

This Standard is Part 3 of the following series:

AS

- 4390 Records management
- 4390.1 Part 1: General
- 4390.2 Part 2: Responsibilities
- 4390.3 Part 3: Strategies
- 4390.4 Part 4: Control
- 4390.5 Part 5: Appraisal and disposal
- 4390.6 Part 6: Storage

The term 'informative' has been used in this Standard to define the application of the appendix to which it applies. An 'informative' appendix is only for information and guidance.

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