

Standard Recommendation S.R. CEN/TS 16118:2012

Sheltered housing - Requirements for services for older people provided in a sheltered housing scheme

© NSAI 2012

No copying without NSAI permission except as permitted by copyright law.

Incorporating amendments	/corrigenda/National Anne.	xes issued since public	cation:		
The National Standards Authority of Ireland (NSAI) produces the following categories of formal documents:					
I.S. xxx: Irish Standard – national specification based on the consensus of an expert panel and subject to public consultation.					
S.R. xxx: Standard Recommendation - recommendation based on the consensus of an expert panel and subject to public consultation.					
SWiFT xxx: A rapidly developed recommendatory document based on the consensus of the participants of an NSAI workshop.					
This document replaces:					
This document is based on CEN/TS 16118:2012	. Published: 16 March, 2012				
This document was publis under the authority of the and comes into effect on: 16 March, 2012			ICS number: 03.080.99		
NSAI 1 Swift Square, Northwood, Santry Dublin 9	T +353 1 807 3800 F +353 1 807 3838 E standards@nsai.ie W NSAI.ie	Sales: T +353 1 857 6730 F +353 1 857 6729 W standards.ie			
Údarás um Chaighdeáin Náisiúnta na hÉireann					

TECHNICAL SPECIFICATION

CEN/TS 16118

SPÉCIFICATION TECHNIQUE

TECHNISCHE SPEZIFIKATION

March 2012

ICS 03.080.99

English Version

Sheltered housing - Requirements for services for older people provided in a sheltered housing scheme

Foyers logements - Exigences relatives aux prestations de service fournies aux personnes âgées dans le cadre d'un ensemble foyer-logement

Betreutes Wohnen - Anforderungen an Dienstleistungen für ältere Menschen im Rahmen der Wohnform Betreutes Wohnen

This Technical Specification (CEN/TS) was approved by CEN on 30 January 2012 for provisional application.

The period of validity of this CEN/TS is limited initially to three years. After two years the members of CEN will be requested to submit their comments, particularly on the question whether the CEN/TS can be converted into a European Standard.

CEN members are required to announce the existence of this CEN/TS in the same way as for an EN and to make the CEN/TS available promptly at national level in an appropriate form. It is permissible to keep conflicting national standards in force (in parallel to the CEN/TS) until the final decision about the possible conversion of the CEN/TS into an EN is reached.

CEN members are the national standards bodies of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.



EUROPEAN COMMITTEE FOR STANDARDIZATION COMITÉ EUROPÉEN DE NORMALISATION EUROPÄISCHES KOMITEE FÜR NORMUNG

Management Centre: Avenue Marnix 17, B-1000 Brussels

CEN/TS 16118:2012 (E)

Cont	ients -	age
Forew	ord	2
ntrodi	uction	5
1	Scope	
•	•	
2	Terms and definitions	
3	Transparency of the services offered	6
3.1 3.2	General Written information on the offer	
3.2.1	General	
3.2.2	Scheme	
3.2.3	Dwelling	7
3.2.4	Basic services	
3.2.5	Optional services	
3.2.6 3.2.7	Cost and financingAdditional written information	
3.2. <i>1</i> 3.3	Oral information on the offer	
3.3.1	General	
3.3.2	Information on the services	
3.3.3	Information on the scheme	
3.3.4	Information on cost and finance	
4	Services	
4.1	Basic services	
4.1.1	General	
4.1.2 4.1.3	Assistance	
4.1.3 4.2	Optional services	
	Requirements for service coordinators and staffing	
5 5.1	GeneralGeneral	
5.1 5.2	Skills and abilities	
5.3	Relevant knowledge	
5.3.1	Professional knowledge	
5.3.2	Knowledge of the services offered and the scheme	
5.4	Staffing level	14
6	Housing	
6.1 6.2	Location and neighbourhood	
o.∠ 6.3	Dwellings Common facilities	
6.4	Facility services	
7	Requirements for the main provider	
•	·	
B B.1	Contractual requirements	
8.2	Types of contracts	
8.3	Requirements for contracts	
8.3.1	Requirements for contracts related to the residents	16
8.3.2	Requirements for the cooperation contract	
9	Quality	17
9.1	General	
9.2	Resident feedback	18

CEN/TS 16118:2012 (E)

9.3	Active involvement of residents	18
9.3.1	General	18
9.3.2	Active involvement through a committee	18
9.4	Resident survey	18
9.4.1	General	18
9.4.2	Participants	19
9.4.3	Content	19
9.4.4	Formulation and structure	19
9.4.5	Documentation of survey results	19
9.4.6	Reporting	19
9.5	Internal quality audit	
Annex	x A (normative) Catalogue of optional services	21
Annex	x B (informative) Recommendations for contents of questionnaire	22
Biblio	graphy	24
	2. *k. 1	

CEN/TS 16118:2012 (E)

Foreword

This document (CEN/TS 16118:2012) has been prepared by Technical Committee CEN/TC 385 "Project Committee - Services for sheltered housing for the elderly", the secretariat of which is held by ASI.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. CEN [and/or CENELEC] shall not be held responsible for identifying any or all such patent rights.

According to the CEN/CENELEC Internal Regulations, the national standards organizations of the following countries are bound to announce this Technical Specification: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.

CEN/TS 16118:2012 (E)

Introduction

Increasing focus has been placed on services to help people sustain and improve their capacity to live independently in their accommodation and a range of sheltered housing services has been developed by a myriad of providers across Europe.

With so much choice available, it is important to demonstrate that such services deliver consistency, customer satisfaction, and value for money.

The work of CEN/TC 385 is to standardize the requirements for delivering sheltered housing services, working with partners across Europe and taking account of national standards and recognised codes of practice.

This CEN Technical Specification (CEN/TS) intends to provide a guideline for quality assurance in the sheltered housing market. Its application is voluntary. It defines minimum quality standards regarding the services which should be made available by providers. These quality standards serve as guidance for the providers if they wish to offer sheltered housing. At the same time the CEN/TS intends to make the services offered for this type of housing more transparent for the consumers.

1 Scope

This CEN/TS applies to all providers of sheltered housing irrespective of the legal form of ownership and whether the service is publicly or privately funded. Its primary purpose is to improve and maintain standards of sheltered housing services and not that of the building design or specification.

This CEN/TS primarily applies to new build sheltered housing schemes, but providers may choose to apply this to existing schemes where circumstances permit.

This CEN/TS refers to facilities of sheltered housing for older people living in a sheltered housing scheme only and is not applicable to services required for nursing homes.

2 Terms and definitions

For the purposes of this document, the following terms and definitions apply.

2.1

sheltered housing

services for older people living in an accessible dwelling in a sheltered housing scheme, comprising basic services and optional services allowing them to live independently and to feel secure

Note 1 to entry The services are provided to support an independent and self-determined manner of living and managing a household as well as the integration of the individual into the residential community and the neighbourhood. The sheltered housing services are not based on those of a nursing home.

2.2

basic services

minimum package of services provided for sheltered housing residents in all cases

2.3

optional services

any other services that exceed the basic services and from which residents are free to benefit on a voluntary and individual basis



Product Page

- Dooking for additional Standards? Visit Intertek Inform Infostore
- Dearn about LexConnect, All Jurisdictions, Standards referenced in Australian legislation